

Training Courses for Voluntary & Community Groups

Summer Term 2010



Supporting the Community & Voluntary Organisations
 Portsmouth CASin
 Fareham Gosport, Portsmouth & Hart

Harbourside Training is setting up its Summer Programme of courses. Full details can be found on the website at www.actionfareham.org.uk/training. To provisionally book a place or for more information, please e-mail training@actionfareham.org.uk or phone 01329 223145. Bursary available for people not in paid employment on courses marked *.

Independent Safeguarding Authority (ISA) Briefing

Wednesday 28th April 10am – Midday Fareham
 Cost: £40 (discounted to £15 for voluntary/community organisations).

Organising an Event

Monday 10th May 9.30am - 3pm Emsworth
 Cost: £60 (discounted to £30 for voluntary/community organisations) *. Lunch provided.

Emergency First Aider at Work (was Appointed Person)

Tuesday 11th May 9.30am – 3.30 pm Emsworth
 Tuesday 6th July 9.30am – 3.30 pm Fareham
 Cost: £60 (discounted to £30 for voluntary/community organisations) *.

Manual Handling for Carers

Tuesday 18th May 4pm – 7pm Locks Heath
 Cost: £50 (discounted to £20 for voluntary/community organisations) *.

Minute Taking

Monday 24th May 10am – 1pm Fareham
 Cost: £50 (discounted to £20 for voluntary/community organisations) *.

Computers for Beginners - Word Processing

Monday 7th June 10am – 4pm Gosport
 Cost: £60 (discounted to £30 for voluntary/community organisations) *. Lunch provided.

Attracting Volunteers

Thursday 17th June 9.30am - 3pm Gosport
 Cost: Free of charge (refundable deposit of £20). Lunch provided.

Data Protection

Monday 21st June 9.30am – 1.30pm Fareham
 Cost: £50 (discounted to £20 for voluntary/community organisations) *. Lunch provided.

Fundamentals of Food Hygiene

Tuesday 22nd June 9.30am - 3.30pm Fareham
 Cost: £60 (discounted to £30 for voluntary/community organisations) *.

Introduction to Tendering

Tuesday 13th July 9.30am – 3.30pm Fareham
 Cost: £60 (discounted to £30 for voluntary/community organisations). Lunch provided.



Learning4Counties



Our thanks to Hampshire County Council and Fareham Borough Council for their support